

Committee: Community & Children's Services Committee	Date: 30 th April 2021
Subject: Appointments to Sub Committees and Boards	Public
Report of: Town Clerk Report author: Julie Mayer	For Decision

Summary

The purpose of this report is to consider the appointment of the Community and Children's Services Committee's Sub Committees and approve their Composition and Terms of Reference.

Members are also asked to appoint to the Education Board, the Education Charity Sub Committee, and the Integrated Commissioning Sub Committee. **Full details and Terms of Reference are set out in Appendix A.**

Consideration will also need to be given to the appointment of Lead Members for the following portfolios: Adult and Children Safeguarding, Young People, Rough Sleeping and Homelessness and a Carers' Champion, **as set out in Appendix B.**

Members will recall that the traditional way the appointments process is undertaken in Committee can take some time and potentially disrupt the flow of the meeting. Therefore, in view of the large number of appointments, together with the opportunities afforded by electronic voting, it is proposed that, on this occasion, confirmation of final nominations be provided at the meeting and electronic ballot papers be issued for completion following the meeting. This will allow all Committee Members time to consider the nominations and vote accordingly, in the same fashion as has been adopted in respect of appointments the Policy and Resources Committee, which has worked well.

Recommendations, that: – consideration be given to the appointment, composition and Terms of Reference of the following Sub-Committees for the ensuing year: -

- a) Housing Management & Almshouses Sub Committee;
- b) Safeguarding Sub-Committee;
- c) Homelessness and Rough Sleeping Sub Committee – **please note a proposed amendment marked in red on Appendix A;**

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- d) Education Charity Sub Committee;
 - e) to appoint a Member to the Education Board – by convention this is the Chairman of the Community and Children’s Services Committee;
 - f) to appoint Lead Members to specific Portfolios; - i.e. as detailed in Appendix B; i.e. – Adult and Children Safeguarding, Young People, Homelessness and Rough Sleeping and a Carers’ Champion;
 - g) to appoint the Chairman and Deputy Chairman of the Community and Children’s Services Committee and the Chairman of the Health and Wellbeing Board, along with 3 Deputies, to serve on the Integrated Commissioning Board;
 - h) the Chairman or Deputy Chairman of the Community & Children’s Services Committee be elected as Chairman of the Safer City Strategic Partnership Board, with the Chairman or Deputy Chairman of the Police Authority Board acting as Deputy Chairman; and

Main Report

1. The Composition and Terms of Reference of the Community & Children’s Services Committee’s Sub Committees are agreed annually, and full details are set out in Appendix A to this report. Members are also asked to appoint to the Education Board, Education Charity Sub Committee, the Safer City Partnership Strategy Board and the Integrated Commissioning Board. Consideration will also need to be given to the appointment of Lead Members for specific Portfolios, as set out in Appendix B.

Housing Management & Almshouses Sub-Committee

2. The Committee is requested to approve the Housing Management & Almshouses Sub Committee’s Terms of Reference and appoint up to **10 Members** of the Community & Children’s Services Committee.

Safeguarding Sub-Committee

3. The Committee is requested to approve the Safeguarding Sub Committee’s Terms of Reference and appoint up to **8 Members** of the Community & Children’s Services Committee.

Homelessness and Rough Sleeping Sub Committee

4. The Committee is requested to approve the Homelessness and Rough Sleeping Sub Committee’s Terms of Reference, which state that the Membership is made up of **6 Members of the Community & Children’s Services Committee and/or the Court of Common Council**. Details of nominations received will be advised at the meeting and Members will be asked

to appoint both the Court and Community and Children's Services Members to this Sub Committee.

The Education Board

5. The Terms of Reference of the Education Board are included in Appendix A. The Committee are requested to appoint **1 Member** to the Board. By convention, this is the Chairman of the Community and Children's Services Committee

Education Charity Sub (of the Education Board)

The Terms of Reference of the Education Charity Sub Committee are included in Appendix A. The Committee are requested to appoint **4 Members** to this Sub Committee.

Integrated Commissioning Sub Committee

6. The development of fully integrated commissioning across health, social care and public health locally is the proposed mechanism for delivering the wider aims of partners around integration. The Committee are asked to appoint the **Chairman, Deputy Chairman, the Chairman of the Health and Wellbeing Board and 3 Deputies** to the Integrated Commissioning Sub Committee. The summary Terms of Reference are included in Appendix A and a full set are available for Members on request.

Safer Communities

7. In order to reflect a multi-agency approach to public protection, **the Chairman or Deputy Chairman of Community & Children's Services Committee shall also be elected as Chairman of the Safer City Strategic Partnership Board**, with the Chairman or Deputy Chairman of the Police Authority Board acting as Deputy Chairman. The Terms of Reference of the Board are included in Appendix A.

Appendices

- Committee's Sub Committees, and representatives on other bodies are considered at **Appendix A**
- Lead Members for specific Portfolios are considered at **Appendix B**

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